



AGENDA
RECREATION AND PARKS COMMISSION
REGULAR MEETING

WEDNESDAY, NOVEMBER 20, 2024
5:30 PM

TOWN HALL
549 MAIN STREET
PLACERVILLE, CA 95667

PUBLIC PARTICIPATION INFORMATION

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Comments on items not on the agenda will be taken under Item 6. Comments must not be slanderous and must relate to business within the roles and responsibilities of the appointed Recreation Commission.

Advance Correspondence/Written Comments: You may submit your comments by e-mail to placervillerecreationandparks@gmail.com, or you may submit your comments to the DEPARTMENT OF COMMUNITY SERVICES, 549 MAIN STREET, PLACERVILLE 95667 by 2:00 p.m. the day of the meeting. Written Comments received the day of the meeting will be provided to the Recreation Commission during the meeting. These comments may not be read aloud but will be acknowledged. All comments will be available for review in the office of the Department of Community Services.

The Brown Act: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a public meeting. The Department of Community Services shall post the Agenda on Town Hall windows, and on the City's website: www.cityofplacerville.org.

Reasonable Accommodations: In compliance with the Americans with Disabilities Act, if you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, please contact the Department of Community Services Office at (530) 642-5232, or placervillerecreationandparks@gmail.com. Requests must be made as early as possible and at least two full business days before the start of the meeting. Some requests may be accommodated closer to the meeting.

RECREATION COMMISSION MEMBERS

LARISSA LUJAN, CHAIR
MICHAEL POTTER, VICE-CHAIR
ISSAC RUBALCAVA, COMMISSIONER
LYNNE SPENCER, COMMISSIONER
TONY WINDLE, COMMISSIONER

DENIS NISHIHARA
DIRECTOR OF
COMMUNITY SERVICES

MATT LISHMAN
RECREATION
SUPERINTENDENT

JULIE BURNSIDES
COMMUNITY SERVICES
SPECIALIST

5:30 P.M. OPEN SESSION

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG

- 2. ROLL CALL:** LARISSA LUJAN, CHAIR
 MICHAEL POTTER, VICE-CHAIR
 ISSAC RUBALCAVA, COMMISSIONER
 LYNNE SPENCER, COMMISSIONER
 TONY WINDLE, COMMISSIONER

3. ADOPTION OF AGENDA

4. ANNOUNCEMENTS/PRESENTATIONS

6. PUBLIC COMMENT – NON-AGENDA ITEMS

This portion of the meeting is reserved for persons wishing to address the Recreation Commission on any matter not on the Agenda that is within the subject matter jurisdiction of the City Council.

The Commission Chair reserves the right to limit the speaker’s time to **three minutes**. You are not allowed to make personal attacks on individuals or make comments which are slanderous, or which may invade an individual’s personal privacy.

6.1 Oral Communication

6.2 Written Communication

7. DISCUSSION/ACTION ITEMS

7.1 Special Events Permit Process Review of Revisions scheduled for proposed adoption and approval by City Council. (Mr. Nishihara)

Att. A: Proposed Special Events Permit Application Instructions
Special Events Fee Schedule (DRAFT)

7.2 (Continued Item) Approve recommendation to reschedule monthly meetings from WEDNESDAY to the MONDAY of the month. (Mr. Nishihara)

Att. A: 2025 Calendar – DRAFT
2026 Calendar – DRAFT

7.3 Rotary Park Infield Renovation Update (Mr. Nishihara)

Att. A: Site Map

7.4 2025 Youth NFL Flag Football Season Fee Increase (Mr. Lishman)

8. DIVISION UPDATES

8.1 Recreation Update –

8.2 Parks Update –

8.3 Facilities Update –

8.4 Special Events Update –

- Trick or Treat on Main – Recap (Committee Chairperson Tony Windle)
- Hometown Holidays – Update (Committee Chairperson Michael Potter)

9. REQUESTS FOR FUTURE AGENDA ITEMS – (*Requests for Future Agenda Items Requires a Majority Concurrence of the Commission*)

10. DIRECTOR UPDATE

10.1 Department Update – Mr. Nishihara

11. UPCOMING ITEMS

Mosquito Park & Ride Renovation and facility upgrade in partnership with El Dorado Transit Authority, Renovation of Downtown Restrooms, Recreation Guide (Winter), Flag Football Fees and Officials, Rotary Park In-field Upgrade/Renovation, Georgetown Divide Youth Basketball MOU. Lion’s Park Irrigation and Drainage Project Plan.

12. ADJOURNMENT

The next scheduled meeting will be held on December 18, 2024 at Town Hall.